

ECA SCHEDULE OF COURSES

COURSE	DATES	COURSE FEE	WHO SHOULD ATTEND
C.O.C. COURSE - 2009 <i>(One day course)</i>	<i>Febr 12 2009 8:00-17:00</i> <i>March 24 2009 8:00-17:00</i> <i>April 22 2009 8:00-17:00</i> <i>May 13 2009 8:00-17:00</i> <i>June 18 2009 8:00-17:00</i>	<i>R500 -00 E.C.A.Member</i> <i>R800 -00 Non Member</i>	<i>All Electrical Contractors</i>
BUSINESS ADMINISTRATION <i>(One day course)</i>		<i>R500 -00 E.C.A Member</i> <i>R800 -00 Non Member</i>	<i>Secretaries and Electrical Contractors.</i>
BASIC ACCOUNTING FOR THE ELECTRICAL CONTRACTOR <i>(One day course)</i>		<i>R500-00 E.C.A.Member</i> <i>R800 -00 Non Member</i>	<i>Secretaries and Electrical Contractors.</i>
LABOUR RELATIONS <i>(Two day course) 2 Saturdays</i>		<i>R950-00 ECA Member</i> <i>R1.400 -00 Non Member</i>	<i>Management and Supervisors</i>
CONTRACT DOCUMENTATION MINOR WORKS DOCUMENT <i>(Half day- 4 hours Saturdays)</i>		<i>R500-00 ECA Member</i> <i>R800-00 Non Member</i>	
ESTIMATING & TENDERING <i>Friday / Saturdays / Sunday</i> <i>3 day course</i>	<i>Febr 27 8:00-17:00</i> <i>Febr 28 8:00-17:00</i> <i>March 01 8:00-17:00</i>	<i>R1200 -00 ECA Member</i> <i>R1700 -00 Non Member</i>	
DISCIPLINE IN THE WORKPLACE COURSE <i>(One day course)</i>		R500-00	
ELECTRICAL INSTALLATION RULES (IE) 8 Saturdays 2009	<i>JAN 24 8:00-17:00</i> <i>JAN 31 8:00-17:00</i> <i>Febr 07 8:00-17:00</i> <i>Febr 14 8:00-17:00</i> <i>Febr 21 8:00-17:00</i> <i>March 07 8:00-17:00</i> <i>March 14 8:00-17:00</i>	<i>R3000 -00</i> <i>ALL 2 PAPERS</i> <i>All Course candidates must get Informed how to register-on the 17 January 2009 from 9:00 (Saturday) at ECA Office</i> <i>91 Newton rd Meadowdale ext 2 Edenvale</i>	BOOKS PAPER 1/2 R970.00

***ALL PRICES INCLUDE V.A.T.**

***100 % ATTENDANCE IS REQUIRED TO COMPLETE EXAM** (Where applicable)

***STARTING TIMES MUST BE ADHERED TO**

***ANY QUERIES PLEASE PHONE ANNALIEN DU TOIT (011) 392-0000/36**

*** E-MAIL – annalien@ecasa.co.za**

***ADDRESS : ECA Office 91 NEWTON RD MEADOWDALE EXT 2 EDENVALE GERMISTON**