

1 November 2011

**TO ALL MEMBERS OF THE ECA(SA)**

Dear Sirs

**NOTICE IS HEREBY GIVEN** that the **62nd NATIONAL ANNUAL GENERAL MEETING** OF THE ASSOCIATION IS TO BE HELD IN THE BOARD ROOM, ECA HOUSE, 91 NEWTON ROAD, MEADOWDALE EXT. 2, GERMISTON ON –

**FRIDAY, 25 NOVEMBER 2011 AT 9.00 A.M.**

Yours faithfully

CHRIS GREAGER  
NATIONAL DIRECTOR: OPERATIONS

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**AGENDA**

1. Notice Convening the Meeting.
2. Notices and Announcements.
3. Apologies.
4. Confirmation of Minutes: To confirm the minutes of the 61st National Annual General Meeting of the Association held on 26 November 2010.

5. Matters Arising from the Minutes.
6. Finance.
  - 6.1 Approval of the Audited Financial Accounts of the Association for the Year ended 30 June 2011.
  - 6.2 To appoint Auditors for the ensuing year.
7. President's Report : To receive the report of the President, Mr Mark Mfikoe.
8. Proposed Amendments to the Constitution: In terms of Clause 25.1 of the Constitution, it may not be altered, added to or amended except with the consent of those present at a National Annual General Meeting. Notice of no less than 21 days shall be given by circular and/or notice in the Vector magazine or on the Association's website to all Regions, and such Notice shall specify the proposed changes.

The proposed changes to the Constitution are –

- a) To charge new members the full annual subscription on joining the Association, but crediting them on a pro-rata basis in the following financial year depending on the date of their admission as a member (clause 7.4);
- b) The reduction of the number of 2<sup>nd</sup> Vice-Presidents from two to one (clause 9.1.a);
- c) Reducing the delivery period for nominations for the National Office Bearers from 28 days to 14 days (clause 9.2.d);
- d) The removal of the National Director: Operations and the National Director: Finance and replacing them with one National Director who will be responsible for all of the functions of the current two positions, but with the power to delegate (clauses 11 and 15);and
- e) A number of minor changes to paragraph numbers, and to incorporate changes necessitated by the repeal of the Electrical Installation Regulations, 1992 and their replacement by the Electrical Installation Regulations, 2009.

This agenda, which specifies above the proposed changes, has been posted on the ECA(SA)'s website from 1 November 2011. It will also be published in the next issue of Vector. Any member wishing to examine the proposed changes may request a copy of the Constitution from his/her Regional Director. Any member wishing to object to the

changes must do so in writing to the undersigned before close of business on 23 November 2011.

9. Election of Office Bearers : To elect the National Office Bearers bearers for the ensuing year in terms of clause 9.2 (e) of the Association's Constitution.

The current office bearers are as follows –

- President – Mr Mark Mfikoe
- 1<sup>st</sup> Vice- President – Mr Dirk Engelbrecht
- 2<sup>nd</sup> Vice- Presidents - Messrs. Michael Straton and Cliffy Davis

In terms of clause 9.1(a) of the Constitution the office bearers shall hold office for at least one year, and no more than two years, at each level. As all of the office bearers have only held their current positions for one year, they are entitled to be re-elected to their current positions for the ensuing year. However, if the proposed amendments to the Constitution are approved at the meeting, only one nominee may be elected to the position of 2<sup>nd</sup> Vice President.

Nominations have been called for all of the positions from the Regions in terms of clause 9.2(d) and must be delivered to me prior to the AGM. In terms of clause 9.2(a) only serving or past members of Regional Executive Committees are eligible for election as National Office Bearers.

10. Any other Business.

**PLEASE NOTE: ANNUAL GENERAL MEETINGS OF ALL BRANCHES OF THE ECA(SA) WILL ALSO BE HELD DURING OCTOBER / NOVEMBER. YOUR REGIONAL DIRECTOR WILL BE CIRCULATING AGENDAS INFORMING YOU OF THE DATES, TIMES AND VENUES IN YOUR AREA.**